



AFFIDAVIT FOR MISSING ENROLLMENT DOCUMENTATION

Missing Documentation

I, _____, based upon my personal knowledge, answer the following questions as noted in my handwriting on this page, which are propounded by duly authorized officials of the Pocono Mountain School District concerning a student's missing enrollment documentation for the following:

Proof of Residency _____	Proof of Identity _____	Immunization Records _____	Other _____
Proof of Guardianship _____	Proof of Age _____	Proof of Dependency _____	_____

Student information

Student(s) Name _____ Current Address _____
 Student(s) Birthdate(s) _____ Phone _____
 Student(s) Place of Birth _____

Parent/Legal Guardian/Caregiver Information

You are being asked to answer these questions because you are unable to provide the documents checked above that are required for enrollment. In accordance with the McKinney-Vento Homeless Assistance Act (P.L., 107-110), states and localities are required to address barriers to the enrollment of students meeting the definition of "homeless". Your completion of this affidavit may facilitate the enrollment of the child(ren) (or of your own enrollment if you are an unaccompanied youth).

1. What was student(s) **previous** known address and phone number? _____
2. What is your relationship to the student(s)? _____
3. Who are the parents, parents by legal adoption, legal guardians, or persons having legal custody of the student(s) being enrolled? (If you are an unaccompanied youth, please list your parent(s), legal guardian(s), or other adults who help take care of you, such as relatives, caregivers, social workers, etc.) How have you attempted to contact the parent/legal guardian?

4. How long do you anticipate the student will reside with you at this address? _____
5. Do you have legal custody imposed by a court order or have you been designated as a court-appointed guardian for the student(s) being enrolled? If applicable, what Court entered such order and what type of case (e.g., custody hearing, etc.)?

6. Explain in detail the circumstances which prevent you from presenting a copy of documentation for the items checked above for the student(s) that you are enrolling? **Be specific.**
7. To the best of your knowledge, has this student (have these students) ever been reported to any law enforcement agency as a missing child (as missing children)? If yes, identify by name and address the law enforcement agency to which the child was reported missing and the date of the report. _____

Under the penalty of perjury under the laws of this state, I declare that the information provided here is true and correct and of my own personal knowledge that, if called upon to testify, I would be competent to do so.

Commonwealth of Pennsylvania
 County of _____

 (Signature) (Date)

Sworn and subscribed to before me,
 This ____ day of _____ (Month) (Year)

 (Administrator's Signature) (Date)

 (Notary Signature)